

# PROGRAMS

## BUSINESS AS-T

### Associate in Science in Business Administration for Transfer

The Associate in Science in Business Administration for Transfer (AS-T in Business Administration) is designed to provide a clear pathway to a CSU institution for students who plan to transfer and complete a CSU major or baccalaureate degree in Business Administration. California Community College students who are awarded an Associate in Science in Business Administration for Transfer (AS-T in Business Administration) are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU institution or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or institutions. The Associate in Science in Business Administration for Transfer (AS-T in Business Administration) offers a challenging and wellbalanced distribution of business courses, specially selected to meet the requirements of transfer institutions. The curriculum provides essential knowledge and skills in the financial, management, and marketing facets of business. Students can pursue their interest in several specialized areas of business (global business, human resources management, project management, and business computing) through their choice of business electives.

#### Program Learning Outcomes

- Students will analyze business situations involving legal issues and determine best course of action.
- Students will compare and contrast the role and function of systems and application software in business.

#### What is an AS-T

The Associate in Science for Transfer (AS-T) is intended for students who plan to transfer and complete a bachelor's degree in a similar major at a CSU campus. Students completing these transfer degrees:

- will earn an Associate's Degree from Mission College;
- are guaranteed admission to a campus in the CSU system;
- will be prepared to start upper division coursework at the CSU;
- and will not have to complete more than 60 units after transfer.

A complete and up-to-date listing of the similar CSU majors can be found on the <http://www.adegreewithaguarantee.com/>

#### To earn this AS-T, students must meet the following requirements:

1. Completion of the following major courses with grades of C or P or better.
2. Completion of 60 CSU-transferable semester units with a grade point average of at least 2.0.
3. Certified completion of either the California State University General Education Breadth pattern (CSU GE-B) or the CSU Intersegmental General Education Transfer Curriculum (CSU IGETC).

**Note: Completing courses that satisfy CSU's U.S. History, Constitution and American Ideals requirement prior to transfer is highly recommended.**

#### Required Core Courses

Code	Class	Units
ACC 001A	Financial Accounting (4.0 Lecture)	4.0
ACC 001B	Managerial Accounting (4.0 Lecture)	4.0
BUS 028A	Business Law I (3.0 Lecture)	3.0
ECN 001A	Principles of Macroeconomics (3.0 Lecture/1.0 Lab)	4.0
ECN 001B	Principles of Microeconomics (3.0 Lecture/1.0 Lab)	4.0

#### List A - Select one (1) course:

Code	Class	Units
MAT 010	Elementary Statistics (4.0 Lecture)	4.0
MAT 010H	Elementary Statistics - Honors (4.0 Lecture)	4.0
MAT 012	Calculus for Business (4.0 Lecture)	4.0

Both Statistics and Business Calculus are strongly recommended. MAT 009 can be substituted for MAT 010. MAT 003A/H can be substituted for MAT 012.

#### List B - Select any course not selected from List A or 6-8 units from the following:

Code	Class	Units
BUS 021	Introduction to Business Computing (3.0 Lecture)	3.0
BUS 021L	Introduction to Business Computing Laboratory (1.0 Lab)	1.0

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Code	Class	Units
BUS 051	Introduction to American Business (3.0 Lecture)	3.0
BUS 078B	Business Communications (3.0 Lecture)	3.0

### Required Units for the Major

	Units
Required units for the major	27.0-29.0
Required GE and electives as needed to reach 60 units	
Total minimum required units for AS-T	60.0

### Career/Transfer Opportunities

Career opportunities include the following: project supervisor, supply chain manager, business owner, operations manager, retail manager, finance executive, and human resource manager. Transfer opportunities include certified completion of either the California State University General Education Breadth pattern (CSU GE-B) or the Intersegmental General Education Transfer Curriculum (IGETC).

**Make an appointment with a Counselor for more information.**

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